

FRAMINGHAM EARL SCHOOL

Job Description

POST TITLE:	School Games Organiser - GR5010
RESPONSIBLE TO:	Assistant Headteacher
LIAISING WITH:	South Norfolk SSP schools, Headteachers, SSCOs and Heads of PE
RESPONSIBLE FOR:	Delivery of the School's competition framework and sustainability of the current School Sport Partnership
WORKING TIME:	22.5 hours per week. Term time.
SALARY/GRADE:	Scale I
DISCLOSURE LEVEL:	Enhanced.

1. PURPOSE:

- 1.1 Increase the quality and quantity of the new opportunities for competitive sport for young people across South Norfolk schools.
- 1.2 To drive and maintain the outstanding collaborative work of the South Norfolk Partnership developed since September 2004.

2. PRINCIPAL ACCOUNTABILITIES OR ACTIVITIES:

- 2.1 Responsible for getting as many state and independent schools as possible to take part in the School Games and then to deepen their involvement and engagement in the competition.
- 2.2 Work with School Games Local Organising Committees (LOC) to ensure clear links are in place to enable young people to progress between levels 1, 2 and 3.
- 2.3 Ensure the development of a cultural component to the School Games.
- 2.4 Develop the workforce of teachers, non-teaching staff, parents, volunteers, and particularly young leaders, required to activate the School Games at all levels.
- 2.5 Sustain/grow the network of Change4life sports clubs in the secondary schools and establish a network of Change4life sports clubs in primary schools, building opportunities for these young people to progress into Levels 1 and 2 of the School Games.
- 2.6 Develop a local workforce of "Active Life Coaches" in schools to identify the least active young people and engage them in appropriate activity.
- 2.7 Provide access to specialist coaches, training and equipment to assist schools (and particularly primary/special schools) in delivering a range of lunchtime and after school programmes.
- 2.8 Ensure the provision of both inclusive and targeted opportunities for young disabled people to access the School Games, including the staging of specific 'inclusive' local events.
- 2.9 Support young people to access quality coaching, progress to higher level competition and move into clubs by working closely with CSPs and NGBs of sport, including aligning with NGB competition calendars and implementing NGB priority competition formats in as many schools as possible.
- 2.10 Ensure quality assurance and local impact measurement mechanisms are in place.
- 2.11 The SGO will need to provide functional support/management for school sport Teacher Release across the seven South Norfolk clusters, will likely oversee a team

- of coaches, will make key strategic school sport decisions, work with County and National organisations and stakeholders, and obtain grants for a financial budget.
- 2.12 Undertake any other duties that are within the scope of the post, as determined by the High School.
- 2.13 This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

See attached Task List and KPIs.

3. **PERSONNEL SPECIFICATION**

See attached.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to respect and be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The School will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

REVIEW

This job description will be reviewed at least once per year and may be subject to amendment or modification at any time after consultation with the postholder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the SGO in relation to the postholder's professional responsibilities and duties