



## Person Specification – School Games Organiser (Sports)

Candidate: \_\_\_\_\_

	Selection Criteria	Essential	Desirable	Method of Assessment	Shortlisting Criteria
<b>1</b>	<b>Qualifications and Experience</b>				
1.1	Good levels of competency in literacy and numeracy	Y		AF, I, R	Y
1.2	Relevant hands-on significant experience working with children aged 4 – 16 years.	Y		AF/R	Y
1.3	Relevant first aid at work qualification, or willingness to undergo training	Y		CQ/I	Y
1.4	Significant experience, and evidence of, successfully organising festivals and competitions for all ages	Y		AF, I	Y
1.5	Experience of successfully deploying student leaders to support the Games Competition role	Y		AF, I	Y
1.6	Valid driving licence and own transport	Y		CQ	Y
<b>2</b>	<b>Knowledge and Skills</b>				
2.1	Knowledge of special needs and the types of barriers students may face in PE and Sport		Y	AF/I	
2.2	Knowledge of the primary PE and Sport funding and how to maximise its use within schools		Y	AF/I	
2.3	Knowledge and understanding of SSPs, the new competition framework recent Government programmes and initiatives	Y		AF,I,R	Y
2.4	Knowledge and ability to work with key partners in driving forward school sports competitions	Y		AF, I,R	Y
2.5	Outstanding organisational skills, including planning for provision and measuring impact	Y		AF/I	Y
2.6	Good time management and adherence to deadlines	Y		AF, I/R	Y
2.7	Ability to keep clear records and write reports	Y		AF	Y
<b>3</b>	<b>Personal Qualities</b>				
3.1	Good communication and interpersonal skills	Y		I, R	Y
3.2	Commitment to teamwork and collaborative practice	Y		I/R	Y
3.3	Ability to manage coaches, teachers and other professionals, including working alongside SSCOs	Y		I/R	Y
3.4	Ability to build good relationships with a range of adults and students	Y		I/R	Y
3.5	Ability to motivate students	Y		I/R	Y
3.6	Commitment to be involved in extra-curricular activities	Y		AF, I	Y
3.7	A willingness to undertake additional training and ability to identify the training needs of others		Y	AF, I	
3.8	Commitment to inclusive education	Y		AF, I	Y
3.9	Self-motivated, enthusiastic and able to work on own initiative	Y		AF,I	Y
3.10	An understanding of and commitment to equal opportunities issues both within the workplace and the community in general	Y		AF, I	
3.11	A commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults	Y		AF, I	

**Key to abbreviations:**

**AF** Application Form

**R** References

**I** Interview

**CQ** Certificate of Qualification

**PT** Practical Task

**DL** Demonstration Lesson

Note: **PT** & **DL** methods of assessment are optional. If used, candidates will be informed prior to interview.

*This specification has been prepared in accordance with the requirements of the School's Equalities Policies. We undertake to make any 'reasonable adjustments' to a job or workplace to counteract any disadvantages a disabled person may have.*